Santa Clara
All-America City
2001

Engineering Department

April 18, 2013

TO: PROSPECTIVE CONSULTANTS

SUBJECT: **REQUEST FOR PROPOSALS FOR DESIGN PROFESSIONAL SERVICES:**
Trimble Road Trunk Sanitary Sewer Improvements Project

Dear Consultant:

The City of Santa Clara wishes to engage a consultant to provide design professional services for the Trimble Road Trunk Sanitary Sewer Improvements Project. The general scope of work to be performed by the Consultant is described in the Request for Proposals (RFP). The RFP can be obtained from the City website at http://santaclaraca.gov/index.aspx?page=2420.

Proposals will be accepted in the Engineering Department of the City of Santa Clara, 1500 Warburton Avenue, Santa Clara, CA 95050, until 3:00 p.m., May 15, 2013. Five (5) copies of the proposal are required. Proposals are to be brief and concise, and are not to be more than 10 (single sided, font size 12 minimum) pages in length. Resumes and the required Attachments to be submitted with the proposal do not count against the 10 pages. Proposals received after the above time and date may not be accepted. There is a pre-proposal conference scheduled on May 7, 2013 at 10:00 A.M. for this solicitation.

After the proposals have been evaluated, some consultant firms may be scheduled for an oral interview.

Negotiations will begin immediately with the selected Consultant. A Notice to Proceed will be issued following City approval of the Professional Services Agreement. The selected Consultant's work is to proceed according to the schedule contained in the RFP listed on the City website.

Should you have any questions concerning this RFP, please contact Falguni Amin at (408) 615-3015, famin@santaclaraca.gov, or Kimchi Tran at (408) 615-3017, ktran@santaclaraca.gov.

Sincerely,

Rajeev Batra
Director of Public Works/City Engineer

By: Falguni Amin
Acting Principal Engineer
Design Division

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