

# PUBLIC INTERNET CLASS SCHEDULE

These free classes are held at the Central Park Library Technology Center (first floor) at 2635 Homestead Road, Santa Clara. For more information, visit the 2nd Floor Reference Desk or call (408) 615-2900.

- April 3, **Wednesday**, 10:15 -11:15 .....**Drop In Help Lab**
- April 11, Thursday 10:15 - 11:45 .....Free Library E-Books
- April 18, **Thursday**, 10:15 - 11:15 .....**Drop In Help Lab**
- April 25, Thursday, 10:15—11:45.....Value Line Research Center
- April 29, Monday, 6:30—7:45.....Improve Your Internet Search
- May 2, Thursday, 10:15-11:45.....Introducing Free Zinio Online Magazines
- May 8, **Wednesday**, 10:15 - 11:15 .....**Drop In Help Lab**
- May 9, Thursday, 10:15 - 11:45 .....Searching the 1940 U.S. Census
- May 15, **Wednesday** 10:15-11:15 .....Library Website Tour
- May 23, **Thursday**, 10:15 - 11:15 .....**Drop In Help Lab**
- June 5, Wednesday, 10:15-11:15.....**Drop In Help Lab**
- June 6, Thursday, 10:15-11:15.....Computer Basics **NEW!**
- June 13, Thursday, 10:15-11:45.....Job Hunting Help
- June 19, Wednesday, 10:15-11:45.....Free Electronic Resources for Jobseekers
- June 20, Thursday, 10:15-11:15.....**Drop In Help Lab**



*Descriptions of these classes can be found on the other side.*

### **Basic Computer Skills *NEW!***

Get comfortable using computers in this hand-on class. Learn to identify major computer components, including operating systems and software. Get practice managing "Windows." Find resources for improving your keyboarding and mousing skills. Join us for this friendly class.

### **Drop In Help Lab**

The Help Lab provides an opportunity for more help from library staff to answer your questions. Get help with E-Books using Kindles, NOOKs, or iPads as well as a computer or listening device. We typically cover email, uploading photos, setting up personal budgets, word processing and file management questions. Any question is welcome and this is a good time to get longer one-on-one help from library experts.

### **Free Electronic Resources for Jobseekers**

Power up your job search using the Library's electronic resources for jobseekers. **Career Transitions** for assessment and a quick resume; **Brainfuse** for a review of that resume and upgrading your skills; **Learning Express Library** for practice screening tests and training courses on job search, networking skills, creating a great resume and cover letter, and interview tips; and **ReferenceUSA** for finding contacts for jobs and learning more about the company before your interview. All these resources are free with your library card and available 24/7.

### **Free Library E-books**

Find out how to borrow thousands of books for reading or listening from the Library's website for free. Yes! Many books are available for your Kindle, iPad, iPhone, iPod, Nook, Android, MP3 player or your computer.

### **Improve Your Internet Search**

Learn more about searching by taking a closer look at your results and evaluating web pages. Add to your search toolkit by using filters and other advanced techniques.

### **Introducing Free Zinio Online Magazines**

Learn how to view the Library's full digital copies of your favorite magazines. Read magazines online or download issues to your computer or mobile device to read offline. Yes! We now have a collection of over 100 digital magazine subscriptions available to you online! Issues may be read on a wide variety of computer platforms and mobile devices (iOS and Android apps are available.)

### **Job Hunting Help**

Get help in finding good on-the-ground search assistance locally. Find the Library's books for career assessment, interview tips, resume and cover letter writing and how to use social networking to get a job. We'll show you the best websites for making your job search effective.

### **Searching the 1940 U.S. Census**

Come and explore American Ancestors from the National Historical & Genealogical Society of New England. Discover vital records, articles from American Ancestors Journal, The Register, full text of books, newsletters and The Daily Genealogist blog. This is an excellent resource available for searching for free in the Library.

### **Value Line Research Center**

Learn to use this outstanding online resource for financials on thousands of stocks and mutual funds. Available from the library's website 24/7, Value Line Research Center has detailed company information that is hard to find elsewhere. Find up-to-date ratings on stocks and mutual funds and recommended portfolios wherever you are in your investment life.