

# PERMIT REQUEST

## OUTDOOR AMPLIFICATION OF MUSIC

### GENERAL INFORMATION

#### **Application Fee**

There is a non-refundable fee for an amplification permit application. This fee is determined by the Municipal Services Fee Schedule, which is available at [santaclaraca.gov](http://santaclaraca.gov). (*City Code Chapter 18, Section 11*)

#### **Allow one week for permit processing**

Apply at least two weeks before the event to allow sufficient time to process the permit. If you have questions about the permit process, please call the City of Santa Clara Business Tax Office at (408) 615-2310.

#### **Event held on the Santa Clara University Campus**

If the event is to be held on Santa Clara University property, the property owner section must be completed and signed by the appropriate University facility manager. For any event planned on the campus, please attach to this form a map or sketch showing the specific event location on campus.

#### **Event held at Central Park**

If the event is to be held at Central Park, the property owner section must be completed and signed by the Recreation Superintendent (or designee) who is located at the Community Recreation Center at 969 Kiely Blvd.

#### **Review of Police activity for residential locations**

For any activity/event to be held at a residential address, the City Council has requested that staff review police activity reports at the address during the prior year (as measured from July 1 to June 30). For any police response for disturbance(s) to the residential address, staff will verbally notify Council of said disturbance(s) in public session the evening that the Amplification of Music Permit application is considered by Council.

---

The peace and quiet of the neighborhood should not be disturbed by the amplified music from this event, subject to California Penal Code Section 415 on disturbing the peace, which is enforceable by the Santa Clara Police Department. The Police Department may ask that amplified music be turned down or turned off.

---

**Please remember that you must have this permit in your possession at the event.**

***FOR STAFF USE ONLY***

Fee paid	Date: _____
Cash Receipt Number	Number: _____
Processing Employee	Initials: _____

# CITY OF SANTA CLARA

## PERMIT REQUEST FOR OUTDOOR AMPLIFICATION OF MUSIC

### Applicant Information

Name of individual or group applying \_\_\_\_\_

Address \_\_\_\_\_

City & Zip Code \_\_\_\_\_

Telephone Number \* \_\_\_\_\_

### Event Information

Occasion for this activity \_\_\_\_\_

Date of event \_\_\_\_\_

Number of Guests: \_\_\_\_\_

Address where event will be held \_\_\_\_\_

Location of event at the address \_\_\_\_\_

*(i.e. in a house, backyard, garage, in a park, etc.)*

List other necessary permits for this event \_\_\_\_\_

*If none, so state*

Requested time period for amplified music

\_\_\_\_\_ am - pm \_\_\_\_\_ am - pm  
(circle) (circle)  
Start End  
*(Outside 9am to 10pm, City Council approval is required)*

Number of speakers to be used \_\_\_\_\_

Number of amplifiers to be used \_\_\_\_\_

Type of speaker(s) to be used \_\_\_\_\_

Aggregate wattage of all amplifiers \_\_\_\_\_

### Responsible Individual Information

Name of individual in charge at event (please print) \_\_\_\_\_

Signature of individual in charge at event \_\_\_\_\_

Address \_\_\_\_\_

City, State & Zip Code \_\_\_\_\_

Telephone Number \* \_\_\_\_\_

Name of property owner (please print) \_\_\_\_\_

*(refer to instructions on back of form)*

Signature of property owner \_\_\_\_\_

### FOR STAFF USE ONLY

Approved by City staff

\_\_\_\_\_

*(Staff Signature)*

Refer to Council

\_\_\_\_\_

*(initial)*

Council modified time period (if applicable)

\_\_\_\_\_ am - pm \_\_\_\_\_ am - pm  
Start (Circle) End (Circle)

Date of Council approval \_\_\_\_\_

Signed by City Clerk \_\_\_\_\_

*\* This permit request is a public document. If your telephone number is unlisted or if you do not want your number to be available to the public, please provide an alternate number where you can be reached.*

IMPORTANT INFORMATION ON REVERSE SIDE

Revised July 2014