MINUTES OF THE REGULAR MEETING OF THE PARKS & RECREATION COMMISSION November 19, 2013



COMMISSIONERS PRESENT: Chuck Blair; Ray Gamma; George Guerra; Mike O'Halloran; Tino

Silva: Kevan Michael Walke.

COMMISSIONERS EXCUSED: Roseann Alderete LaCoursiere.

STAFF: Dale Seale, Deputy Parks & Recreation Director.

<u>MATTERS FOR COUNCIL ACTION</u>—Recommend that Council approve an Ordinance to amend Section 9.35.010 (Park Use Permit Required For Large Groups) of the Santa Clara City Code to reduce group size required to apply for a parks facility special use permit from 50 persons to 25 or more people.

I. CALL TO ORDER/ ROLL CALL/ ORDER OF AGENDA

The meeting was called to order by Chair O'Halloran at 7:05 p.m. On a motion by Commissioner Walke and second by Commissioner Blair, the Commission (5-0-2) excused Commissioner LaCoursiere (attending concurrent Council Meeting). Commissioner Silva entered the meeting. On a motion from Commissioner Silva and a second from Commissioner Guerra the Commission approved the agenda (6-0-1).

II. APPROVAL OF MINUTES

On a motion from Commissioner Silva and a second by Commissioner Guerra, the Commission approved (6-0-1) the minutes of the Regular Meeting held on October 15, 2013.

III. CORRESPONDENCE/COMMUNICATIONS

The Commission reviewed recent Council actions of September 24, 2013 and October 8, 2013.

IV. <u>OLD BUSINESS</u>—(Item not on agenda) Chair O'Halloran made a motion to request that staff send an email to Commissioners advising of any Parks & Recreation related items that are proposed for any upcoming City Council Meeting agendas, such as announcing the distribution of checks to non-profit organizations that participated in the Art & Wine Festival, or letters that may be sent to the City Council. After discussion, the motion failed (3-3-1).

A. The Commission discussed the proposed park dedication event including potential date(s), program and names for the new City park located at Worthington Circle in the Midtown Village development. Commissioner Blair explained the Ad Hoc Committee recommendations of two dates: May 10th (the Saturday before Mother's Day), and May 17th 2014. The event would include opportunities for booths by various City Departments and Commissioners to provide a barbeque and serve residents to welcome them into the community and provide information about the valuable services the City offers residents. The event would be supported by the Parks & Recreation Department. The Ad Hoc Committee provided a list of suggested names for Commission consideration that would then be recommended to Council for their consideration to name the new park located on Worthington Way. Proposed potential park names included: Gary Gilmor (former Mayor); Patricia Mahan (former Mayor); Frank Soares

(contributed to youth sports in Santa Clara); Tony Sanchez (contributed to youth sports in Santa Clara); Larry Wolfe (former Director of Parks & Recreation); Thomas Barrett (founder of the Santa Clara Art & Wine Festival); and the Wilson Family (well known City Santa Clara family). Item tabled for formal recommendation at the January 2014 Commission meeting.

V. <u>NEW BUSINESS</u>—

- A. Discussion of a recommendation that Council accept the donation of the new park site improvements located at Worthington Circle (APN#303-17-051) from Summerhill Homes in the Midtown Village development, was tabled.
- B. Discussion of problems with chronic park use by organized groups of less than 50 persons that interfere with casual park use and other permissible activities. Currently a Facility Use Permit is required for large groups of more than 50 persons such as sports leagues, non-profit groups, family reunions, school groups etc. Commission reviewed a proposed Ordinance to amend Section 9.35.010 of the Santa Clara City Code to reduce group size required to apply for a parks facility special use permit from 50 persons to 25 or more people. On a motion by Commissioner Silva, and second by Commissioner Blair, the Commission (6-0-1) recommended that Council proposed Ordinance to amend Section 9.35.010 (Park Use Permit Required For Large Groups) of the Santa Clara City Code to reduce group size required to apply for a parks facility special use permit from 50 persons to 25 or more people.
- C. The Commission discussed cancellation of next regularly scheduled meeting, December 17, 2013. On a motion by Commissioner Blair, and a second by Commissioner Silva, the Commission canceled (6-0-1) the next regular Parks & Recreation Commission meeting scheduled for December 17, 2013.
- VI. <u>STAFF REPORT</u>—A. Special Event Updates: Deputy Director Seale reported on the upcoming Holiday Tree event and that the tree is scheduled to be planted in November for the upcoming Holiday Tree Lighting event. B. Parks & Cemetery Projects: The Deputy Director provided an update on the Central Park Pond Filtration Project with expected completion by the end of June.

VII. COMMISSIONERS' REPORTS

Commissioner Gamma—Reported on his visit to the Reed Street Dog Park, attended the City Council Study Session on the Library, Attended the Children's Halloween Party at the Youth Activity Center, commented on his attendance at Veterans Day Memorial Event. He also reported on his attendance at the Mission City Convention Center Event.

Commissioner Guerra—Attended the Santa Clara Lions football game and saw the new scoreboard at Townsend Field, and noted that it looks great.

Commissioner O'Halloran— Reported on his attendance at the following events: Senior Center Crafts Fair; Agnews Historic Park; Bicycle Advisory Group at the Central Library regarding traffic on Benton.

Commissioners Blair, LaCoursiere, Silva, Walke—No reports.

- VIII. <u>CONFERENCE ATTENDANCE REPORTS</u>—Deputy Director Seale reminded the Commission about the upcoming Bay Area Revenue Management School to be held in San Jose on December 5 and 6, 2013. The Commission was also reminded of opportunities to participate in Leadership Santa Clara a six month program meeting once per month to prepare citizens for a leadership role in the community. Commissioner Guerra stated that he is interested in participating.
- IX. <u>PUBLIC PRESENTATIONS/COMMENTS</u>—None.
- X. <u>ADJOURMENT</u>—On a motion by Commissioner Blair, and a second by Commissioner Silva, the Commission adjourned to the next regularly scheduled meeting January 21, 2014 (December 17 meeting cancelled), in the City Hall Staff Conference Room.

Prepared by:		Reviewed by:		
	James Teixeira		Roseanne LaCoursiere	
	Director of Parks & Recreation		Commission Secretary	