PUBLIC INTERNET CLASS SCHEDULE

These free classes are held at the Central Park Library Technology Center (first floor) at 2635 Homestead Road, Santa Clara. For more information, visit the 2nd Floor Reference Desk or call (408) 615-2900.

- February 20, **Wednesday**, 10:15 - 11:45 ……*craigslist* for Jobseekers
- February 21, Thursday, 10:15 - 11:45 ……More Job Hunting Help
- February 25, **Monday**, 6:30 p.m. - 7:45 p.m. ……Email for Beginners
- February 27, **Wednesday**, 10:15 - 11:15 ……Drop In Help Lab
- February 28, Thursday, 10:15 - 11:45……Twitter for Beginners

- March 6, Wednesday, 10:15-11:45……Searching American Ancestors.org
- March 7, Thursday, 10:15-11:45……Getting More Out of Twitter
- March 12, **Tuesday**, 10:15-11:15……Drop In Help Lab
- March 14, Thursday, 10:15-11:45……Email for Beginners
- March 21, **Thursday**, 10:15-11:15……Drop In Help Lab
- March 28, Thursday, 10:15 -11:45 ……craigslist Search Skills

- April 3, **Wednesday**, 10:15 -11:15 ……Drop In Help Lab
- April 11, Thursday 10:15 - 11:45 ……Free Library E-Books
- April 18, **Thursday**, 10:15 - 11:15 ……Drop In Help Lab
- April 25, Thursday, 10:15—11:45……Value Line Research Center
- April 29, Monday, 6:30—7:45……Improve Your Internet Search

Descriptions of these classes can be found on the other side.

***craigslist* Search Skills**

Learn how to use craigslist, a website where you can view or post advertisements for free. Craigslist is an excellent tool for job-hunting, and for buying and selling almost anything. It also is a popular way to find a place to rent or to find a tenant for a rental unit. A working email account is needed to use *craigslist.*

***craigslist* for Jobseekers**

Use *craigslist,* the popular, free advertisement website, to power up your job search. Learn how to search *craigslist* for jobs and post a resume. Get hands-on practice posting a notice or resume and searching just for jobs.

Drop In Help Lab

The Help Lab provides an opportunity for more help from library staff to answer your questions. Get help with E-Books using Kindles, NOOKs, or iPads as well as a computer or listening device. We typically cover email, uploading photos, setting up personal budgets, word processing and file management questions. Any question is welcome and this is a good time to get longer one-on-one help from library experts.

Email for Beginners

Come to this class and learn how to use email. We will cover signing up, reading messages, sending and replying to messages and adding attachments.

Free Library E-books

Find out how to borrow thousands of books for reading or listening from the Library's website for free. Yes! Many books are available for your Kindle, iPad, iPhone, iPod, Nook, Android, MP3 player or your computer.

Improve Your Internet Search

Learn more about searching by taking a closer look at your results and evaluating web pages. Add to your search toolkit by using filters and other advanced techniques.

More Job Hunting Help

Power up your job search using the Library's electronic resources for jobseekers. **Career Transitions** for assessment and a quick resume; **Brainfuse** for a review of that resume and upgrading your skills; **Learning Express Library** for practice screening tests and training courses on job search, networking skills, creating a great resume and cover letter, and interview tips; and **ReferenceUSA** for finding contacts for jobs and learning more about the company before your interview. All these resources are free with your library card and available 24/7.

Searching American Ancestors.org

Come and explore American Ancestors from the National Historical & Genealogical Society of New England. Discover vital records, articles from American Ancestors Journal, The Register, full text of books, newsletters and The Daily Genealogist blog. This is an excellent resource available for searching for free in the Library.

Twitter for Beginners & Getting More Out of Twitter

Twitter is a free social networking service for sending and reading updates or tweets. Students will learn about Twitter and get hands-on assistance signing up. Bring your Smartphone and we will assist you in setting it up for Twitter. Come to Getting More Out of Twitter for more advanced topics. Stuart Grooby, City Webmaster, will be our guest teacher.

Value Line Research Center

Learn to use this outstanding online resource for financials on thousands of stocks and mutual funds. Available from the library's website 24/7, Value Line Research Center has detailed company information that is hard to find elsewhere. Find up-to-date ratings on stocks and mutual funds and recommended portfolios wherever you are in your investment life.