Minutes
Of the City of Santa Clara, California
International Exchange Commission
for meeting held on Tuesday, September 4, 2012

Recommendations for Council Action: none

I. Call to Order
Called to order at 7:02 p.m.

II. Roll Call
Present: Commissioners Beavers, Mathre, Stahl, Chahal, Mirabella
Absent: Commissioner Ikezi, excused
Visitors: Kathy Kuwano, Victoria Lin, Yesenia Avellano, Mark Iskra

III. Previous minutes
Motion to approve the previous minutes by Stahl, seconded by Chahal. Unanimously approved.

IV. Correspondence and Communications
None.

V. Public Presentations
Sister City Youth Commissioner - Yesenia, presented the design concept of the proposed street sign for the sister cities. YC is in touch with the vendor who can build this. Staff Liaison will work with Yesenia and the Street Department to get all the details about where exactly the sign can be erected as per the City code. The sign will be funded by donations to be collected by YC.

VI. Santa Clara Sister Cities Association Presentation
None – Debbie Davis was unable to attend.

VII. Ongoing Business

A. Yeongcheon Korea Update:
Peter Yoon was invited to the meeting to help co-ordinate the correspondence with Yeongcheon. As Kevin Park has been very busy so it was decided that Dan Beerman will coordinate with Kevin and Peter to find out the best way to start the correspondence with Yeongcheon city representatives. Before the next meeting on 10/02/12, we should have the process in place to start the next step.

B. Coimbra Update:
Santa Clara students plan to go to Coimbra in 2013. SCA will invite applications for the same before the end of 2012 to finalize the list. Approximately 7 students will be visiting Coimbra in 2013.

C. Limerick Update
None

D. Izumo Update
In addition to the report presented by Ikezi last month, two students who visited Japan this summer will present their report in next meeting.

VIII. New Business
None

IX. Commissioner Reports
Mathre updated everybody about his presentation to City Council about the vacancy on the board. Chahal was also present during that meeting. Chahal updated the members about the upcoming NorCal Sister Cities Conference to be held at Fremont on October 19th and 20th 2012.

X. Actions Items
Liaison to contact Kevin Park to co-ordinate the next step with Peter Yoon

XI. Adjournment
Motion made by Beavers, seconded by Stahl and unanimously carried, that there being no further business, the meeting was adjourned at 8:00 pm to Tuesday evening, October 2, 2012 at 7:00 p.m. in the City Manager's Staff Conference Room.

Respectfully submitted,

for
Raj Chahal
Recording Secretary