



AGENDA
City of Santa Clara Youth Commission

Tuesday, September 11, 2012
Santa Clara Teen Center
2446 Cabrillo Avenue, Santa Clara, California

5:30pm, Dinner
6:00pm - 8:30pm, Regular meeting

- I. Call to Order
- II. Introduction of guests and City staff
- III. Election of Officers – discuss positions and responsibilities
 - A. Chair
 - B. Vice Chair
 - C. Secretary
 - D. Treasurer
- IV. Approval of minutes from May 8 and August 21 meeting
- V. Correspondence/Communications
- VI. Summary of City Council actions
- VII. Old Business
 - A. Review phone, email and birthday roster for accuracy
 1. Badges
 - B. Review 2011-2012 City of Santa Clara Youth Commission accomplishments
 - C. Review 2012-2013 meeting and activity calendar
 - D. Youth Commission binder
 1. By-Laws
 2. Brown Act
 3. Parliamentary Procedure
 - E. Member at Large program
 - F. Brainstorm 2012-2013 Youth Commission goals
 - G. Youth Commission T-shirts
 - H. Back to school BBQ at the Teen Center – September 7 at 2:30pm
- VIII. New Business
 - A. City of Santa Clara Art and Wine Festival, September 14 – 16
 1. Loading/unloading – September 14 & 16
 2. Hot Dog booth – September 15 & 16
 - B. Finalize 2012-2013 goals
 - C. Develop calendar of events
 - D. Form committees
 - E. Brainstorm team building ideas and dates
 - F. Halloween Party – Wednesday, October 31, 3:00pm – 6:00pm
- IX. Public Presentations
- X. Adjourn

NEXT MEETING....
Tuesday, October 9, 2012
5:30pm-6:00pm, dinner
6:00pm-8:30pm, meeting