City of Santa Clara

HISTORICAL AND LANDMARKS COMMISSION SPECIAL MEETING AGENDA

Thursday, May 10, 2012 – 7:00 P.M.

CITY COUNCIL CHAMBERS
1500 Warburton Avenue
Santa Clara, CA 95050

Please refer to the Historical and Landmarks Commission Procedural Items guideline for information on all procedural matters.

ITEMS FOR COUNCIL ACTION

The following items from this Historical and Landmarks Commission agenda will be scheduled for Council review following the conclusion of hearings and recommendations by the Historical and Landmarks Commission. Due to timing of notices for Council hearings and the preparation of Council agenda reports, these items will not necessarily be heard on the date the minutes from this meeting are forwarded to the Council. Please contact the Planning Division office for information on the schedule of hearings for these items:

- **Agenda Item No. 8.A.:** Rezoning from R1-6L to PD for 1647 Santa Clara Street

1. CALL TO ORDER

2. ROLL CALL

3. DISTRIBUTION OF AGENDA AND STAFF REPORTS

Copies of current agendas and staff reports for each of the items on the agenda are available from the Planning Division office on the Friday afternoon preceding the meeting and are available at the Commission meeting at the time of the hearing.

4. DECLARATION OF COMMISSION PROCEDURES

5. REQUESTS FOR EXCEPTIONS, WITHDRAWALS AND CONTINUANCES

A. Withdrawals
B. Continuances
C. Exceptions (requests for agenda items to be taken out of order)

6. ORAL PETITIONS/ANNOUNCEMENTS AND COMMUNICATIONS

Members of the public may briefly address the Commission on any item not on the agenda

7. CONSENT CALENDAR

Consent Calendar items may be enacted, approved or adopted, based upon the findings prepared and provided in the written staff report, by one motion unless requested to be removed by anyone for discussion or explanation. If any member of the Historical and Landmarks Commission, staff, the applicant or a member of the public wishes to comment on a Consent Calendar item, or would like the item to be heard on the regular agenda, please notify Planning staff, or request this action at the Historical and Landmarks Commission meeting when the Chair calls for these requests during the Consent Calendar review.

7.A. Approval of Historical and Landmarks Commission Minutes for the meeting of April 5, 2012.

**********END OF CONSENT CALENDAR**********

8. PUBLIC MEETING ITEMS

8.A.	**File No.(s):**	**PLN2011-08949**
	Address/APN:	1647 Santa Clara Street, a 7,500 square foot parcel, located mid-block between Lincoln Avenue and Winchester Boulevard (APN: 269-25-057). Property is zoned Single Family Residential (R1-6L)
	Applicant/Owner:	Dwight Hinds/Salley Lowery
	Request:	**Design Review** of a new secondary dwelling unit above a new two car garage with a **Rezoning** from R1-6L (Single Family) to PD (Planned Development)
	CEQA Determination:	Categorical Exemption per Section15303 (a) New Construction
	Project Planner:	Payal Bhagat, Assistant Planner II
	Staff Recommendation:	**Recommend Design Review Approval, subject to conditions**

8.B.	**File No.(s):**	**PLN2010-08049**
	Address: /APN:	1490 Santa Clara Street, (APN: 269-35-015) Property is zoned Single Family Residential (R1-6L).
	Applicant:	Robert Mayer, Architect
	Owner:	Robert and Marisa Mayer
	Applicant's Request:	**Design Review** of first and second story addition and remodel to existing 2-story residence. Proposal includes moving the residence toward Santa Clara Street.
	CEQA Determination:	Categorically Exempt per CEQA Section 15303(a) New Construction
	Project Planner:	Yen Han Chen, Associate Planner
	Staff Recommendation:	**Recommend Design Review Approval, subject to conditions**

9. OTHER BUSINESS

9.A. Commission Procedures and Staff Communications

i. Announcements/Other Items

- Discussion regarding Historic Preservation Information (Motyka)
- Letter dated March 28, 2012 from Charles Peterson (Yen Chen)
- Progress on National Preservation Month Activities (May 2012)
  - Display Case in East Wing – May 11th (Lorie Garcia)
  - Proclamation for Preservation Week in Santa Clara (Lorie Garcia)
  - Walking Tour (Lorie Garcia/Yen Chen)
- Monthly Report on HT properties: Residential reversions (none)

ii. Report of the Liaison from the Planning and Inspection Department

- City Council and Planning Commission Actions (2 item attached)

iii. Commission/Board Liaison and Committee Reports

- Santa Clara Arts and Historic Consortium (McKee / Wilson as alternate) [Fourth Monday of each month at 7:15 p.m. - Headen-Inman House]
- Historic Preservation Society of Santa Clara (Hartung / Luckinbill as alternate)
  [Second Friday of each month at 10:00 a.m.- Harris Lass Preserve]

- Old Quad Residents Association (Motyka / Johns as alternate)
- Architectural Committee (Mahan / Johns as alternate)
- Agnews Historic Cemetery Museum Committee (Wilson / Luckinbill as alternate)
- BART Committee (Johns / McKee as alternate)
- General Plan Steering Committee (Motyka / Wilson Alternate)

iv. Commission Activities

- Commissioner Travel and Training Reports
  - California Preservation Conference May 3-6

v. Upcoming Agenda Items

- Draft DPR Policy for City Manager Review – June 7, 2012
- Election of Commission Officers – June 7, 2012
- Quarterly report on the matter of document retention – June 7, 2012
- Annual Review of City-Owned Historic Properties – August 2, 2012
- Commissioner photos and Commission committee reassignments – August 2, 2012
- Approval of 2013 meeting schedule – September 6, 2012
- Review of Street Name List – October 4, 2012
- Draft 2011-2012 Annual Certified Local Government Report – November 1, 2012

10. ADJOURNMENT

Adjourn. The next regular Historical and Landmarks Commission meeting will be held on Thursday, June 7, 2012 at 7:00 p.m.

Prepared by: Yen Chen
Yen Chen
Associate Planner

Approved: Gloria Sciara
Gloria Sciara, AICP
Development Review Officer

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