**Minutes**
**Of the City of Santa Clara, California**
**International Exchange Commission**
**for meeting held on Tuesday, March 6, 2012**

**Recommendations for Council Action:** none

**I. Call to Order**
Called to order at 7:01 p.m.

**II. Roll Call**
Present: Commissioners Beavers, Chahal, Ikezi, Mathre, Mirabella, Stahl, Suarez
Absent: none
Visitors: Debi Davis

**III. Previous minutes**
Motion to approve the previous minutes by Mathre, seconded by Ikezi. Unanimously approved.

**IV. Correspondence and Communications**
None

**V. Public Presentations**
None

**VI. Santa Clara Sister Cities Association Presentation**
The full SCA report is attached to these minutes. (For more details about the Santa Clara Sister Cities Association and its programs, visit www.santaclarasistercities.org).

**VII. Ongoing Business**

A. Coimbra Update
All students and teachers will enjoy SCA home-stay. The dates were adjusted on the Coimbra side, so events are shifting somewhat.

B. Izumo Update
Upcoming potluck on April 1.

C. Limerick Update
The visitors had a busy, but wonderful time.

D. Yeongcheon City Update
Discussion of the letter draft for the Yeongcheon City mayor from Santa Clara mayor Matthews. Suggested revisions for staff. Motion to let staff send out letter with revisions by Ikezi, seconded by Beavers, and unanimously approved.

**VIII. New Business**

A. Youth Commission Peace Pole Project

Staff met with Sister Cities Association Youth Commission delegates at the sign shop where they reviewed rules and options. The delegates have catalogs and will discuss options and results with their group. Staff will report again next month.

**IX. Commissioner Reports**

Mirabella attended many events during the Limerick exchange, and helped by driving guests. He felt it was a wonderful exchange.

Chahal attended the Limerick dinner. He suggests the various exchange managers let the IEC know ways we can help, so he could help with the Limerick dinner.

Stahl attended Limerick dinner.

**X. Actions Items**

| Commissioner/ Staff/SCA | Action | Due by |
|---|---|---|
| Staff | Finish the letter for the Yeongcheon City mayor. | 4/3/12 |
| Stahl & Staff | Place budget discussion on next month's agenda. | 4/3/12 |
| IEC & SCA | Finalize costs of Izumo Gala for the budget. | 4/3/12 |
| All | Review draft of MOU with Yeongcheon City for revision. | 4/3/12 |

Include final gala costs in agenda for budget.

**XI. Adjournment**

Motion made by Mathre, seconded by Ikezi, and unanimously carried, that there being no further business, the meeting was adjourned at 8:04 pm to Tuesday evening, April 3, 2012 at 7:00 p.m. in the City Manager's Staff Conference Room.

Respectfully submitted,

for

Loretta Beavers
Recording Secretary

# Santa Clara Sister Cities Association

**Coimbra, Portugal** — *Established August 4, 1972*

**Izumo, Japan** — *Established October 11, 1986*


**EXECUTIVE BOARD**

Debi Davis
President

Yuki Ikezi
Vice President

Ricky Matsuno
Vice President – Izumo

Open
Vice President – Coimbra

Kevin Park-
Vice President
Yeong Cheon

Debbie Pavao
Vice President –SCA Youth Commission

Lynn Hoang
Secretary

Marilyn Benedetti
Treasurer

**DIRECTORS**

May Ban
SCAYC- Director

Linda Eserini
Corresponding Secretary
Membership Director

John G. Figueira, Jr.
Past President
1982 – 2001

Lorraine Figueira
Past Secretary
1985 – 2001

Ian Hower
SCAYC Director

Hahn Le
Director at Large

Kathy Kuwano
SCAYC- Director

Brian Lowery
Director at Large

Marilyn Sakamoto
Event Coordinator


Report to the International Exchange Commission
March 6, 2012

Coimbra Update-Isabel Cruz may not be coming to Santa Clara this April. Her surgery went well and she is in recovery mode. We wish her good health. Helena Carvalho will be chaperoning the 10 students coming on April 11-21st. They have recently changed the dates of the exchange. SCA is in the process of rescheduling the agenda. SCA will hold a meeting with the host families this Thursday, March 8th at the HI-House.

Izumo Update- Plans are now finalized for the visit. Get ready for the ride !

Yeong Cheon City, Korea Update- Kevin will be addressing the Commission.

SCAYC Update- The SCAYC will be working with the City of Santa Clara's Youth Commission, hosting a BBQ for our visiting Coimbra students. They are still working on the construction of the Peace Pole with staff liaison, Dan Beerman. They are getting ready for the upcoming exchanges.

SCI NorCal Update- The next meeting of the board will be held April 28, 2012 in Millbrae. Commissioners are invited to attend. NorCal President Debi Davis has been invited to a dinner hosted by Chinese Consul General Gao, at his residence on March 20, 2012. He attended the NorCal Conference and was the keynote speaker. China has been aggressively looking at Sister Cities in the State of California for cultural and economic development.

SCA Housekeeping Update- Commission Ikezi along with SCA President Debi Davis have been invited to the One Year Memorial Event March 11, Earthquake and Tsunami by Consul General Hiroshi Inomata. The event will take place on Tuesday, March 13th at the Golden Gate Club, Presidio, San Francisco.

Japanese Consulate Update – Consul Takemichi Nagaoka will be leaving his post at the Japanese Consulate effective March 15th. His successor will be arriving on March 27 from Japan and his name is Mr. Kei Hagiwara.
We will miss our Nagaoka san !

Respectfully Submitted by :
Debi Davis
President
Santa Clara Sister Cities Association