Minutes Of the City of Santa Clara, California International Exchange Commission for meeting held on Tuesday, February 7, 2012

The Mission City

Recommendations for Council Action: none

I. Call to Order

Called to order at 6:55 p.m.

II. Introduction of new Commissioners Raj Chahal and Virginia Suarez

All commissioners introduced to each other.

III. Roll Call

Present: Beavers, Chahal, Ikezi, Mathre, Mirabella, Stahl, Suarez

Absent: none

Visitors: Debi Davis, Kevin Park

IV. Previous minutes

Motion to approve by Mirabella, seconded by Mathre. Unanimous consent.

V. Correspondence and Communications

Received New Year's card from Izumo.

VI. Public Presentations

none

VII. Santa Clara Sister Cities Association Presentation

San Jose/Okayama SCA is hosting a Japanese language contest for High Schoolers, and invited Santa Clara students, too. SCA Fundraiser Tea was written about in the Santa Clara Weekly. The full SCA report is attached to these minutes. (For more details about the Santa Clara Sister Cities Association and its programs, visit www.santaclarasistercities.org).

VIII. Ongoing Business

A. Coimbra Update

Hoping to record upcoming exchange trip for television.

B. Izumo Update

Simultaneous Jr. High & High School students' visit presents a challenge.

C. Limerick Update

Andy Ratermann supplied an itinerary for the imminent Limerick visit to staff. Staff will forward this to IEC commissioners.

D. Yeongcheon City Update

Stahl has been working with Park and staff to write a letter for our mayor to send to the Yeongcheon City mayor. Commissioners will comment on current draft. Park is also trying to make additional connections to the new slate of Yeonhcheon City officials besides Mr. Chung. He also reports that local Korean businesses are willing to help support a visit.

IX. New Business

A. Youth Commission Peace Pole Project

Staff has worked with Pavao, SCAYC chair, to arrange visit to the sign shop for resources and design assistance.

John Figuera was published in another book for his stories of Coimbra. Ikezi suggested the books would make nice gifts for dignitaries. <u>Motion</u> by Mathre, seconded by Beavers and unanimously approved to buy 5 copies for gifting out of funds for national conferences.

X. Commissioner Reports

Beavers and Ikezi attended SCA tea fundraiser. Ikezi conducted interviews for Izumo exchange applicants. Stahl attended the ADA meeting. Chahal unofficially investigated a possibility for a sister city in India. He will consult with staff about appropriate steps.

XI. Actions Items

Commissioner/ Staff/SCA	Action	Due by
All	Review wording for communication with Yeongcheon City.	3/6/12
Beavers	Quick turnaround for the minutes.	2/21/12
Staff	Investigate current standards regarding travelling out-of-state for commissioners.	3/6/12
Staff	Purchase gift book.	3/6/12
All	Work on revision to MOU with Yeongcheon City to emphasise culture.	3/6/12
Staff	Send criteria for Sister Cities to Chahal to aid his investigation.	3/6/12

XII. Adjournment

<u>Motion</u> made by Mirabella, seconded by Mathre, and unanimously carried, that there being no further business, the meeting was adjourned at 7:58 pm to Tuesday evening, March 6, 2011 at 7:00 p.m. in the City Manager's Staff Conference Room.

Respectfully submitted,

For Loretta Beavers Recording Secretary



Santa Clara Sister Cities Association Izumo, Japan

Coimbra, Portugal Established August 4, 1972

Established October 11, 1986

EXECUTIVE BOARD

Debi Davis President

Yuki Ikezi Vice President

Ricky Matsuno Vice President Izumo

Open Vice President Coimbra

Kevin Park Vice President Yeong Cheon

Debbie Pavao Vice President Youth Commission

Lynn Hoang Secretary

Marilyn Benedetti Treasurer

DIRECTORS

May Ban SCAYC- Director

Linda Eserini Corresponding Secretary Membership Director

John G. Figueira, Jr. Past President 1982 – 2001

Lorraine Figueira Past Secretary 1985 - 2001

Ian Hower SCAYC-Director

Hanh Le Director at Large

Kathy Kuwano SCAYC- Director

Brian Lowery Director at Large

Lynn Hoang Izumo Director

Marilyn Sakamoto **Event Coordinator** Report to the International Exchange Commission February 7, 2012

Coimbra Update- Isabel Cruz will be arriving April 13-22 with the Coimbra students and two new teachers. Isabel recently sent an email stating she was having health issues and was not sure if she would be traveling to Santa Clara. SCA wishes her best health and hopes to see her this year. SCA has scheduled the Portuguese Potluck on Sunday, April 15th, Santa Clara Senior Center at 5:00pm. All are welcomed!

Izumo Update- SCA is gearing up for the visit in March. Plans are being made to facilitate the junior high and high school students. This year both exchanges will happen together and SCA is working on their requests. The Japanese Potluck is scheduled for Sunday, April 1, 2012 at the Santa Clara Senior Center, beginning at 5:00pm. More updates to come!

Yeong Cheon City, Korea Update- Kevin Park has a new contact, Mr. Chung from the Yeong Cheon Youth Commission and is in the process of moving forward. Mr. Chung is a father of an autistic child.

SCAYC Update- SCAYC are planning for the visits with Izumo and Coimbra. The students have decided to be the entertainment for the Japanese Potluck, and have been practicing their "moves" and music pieces. They are currently working on plans for the Peace Pole, setting up the calendar of events, and fundraisers for this year.

SCI Update- SCI NorCal, held their January 14th meeting in Santa Clara at the Headen-Inman House. The next meetings are scheduled for April 28th, Millbrae, July 28th, Union City and the Conference will be held October 20th in Hayward. All IEC Commissioners are invited to attend any meeting and Conference.

SCA housekeeping update: SCA has a new Membership Director, Linda Eserini, she will maintain the data base, renewal mailings, and SCA event mailings. SCA has moved their funds from Wells Fargo Bank to the Mission City Federal Credit Union to save the charges that have added up over the last year. SCA is looking at CD accounts for airline ticket expenses.

Respectfully Submitted by: Debi Davis President Santa Clara Sister Cities Association