



City of Santa Clara

**HISTORICAL AND LANDMARKS
COMMISSION MEETING AGENDA**

**Thursday, January 5, 2012 – 7:00 P.M.
CITY COUNCIL CHAMBERS
1500 Warburton Avenue
Santa Clara, CA 95050**

Please refer to the Historical and Landmarks Commission Procedural
Items guideline for information on all procedural matters.

ITEMS FOR COUNCIL ACTION

The following items from this Historical and Landmarks Commission agenda will be scheduled for Council review following the conclusion of hearings and recommendations by the Historical and Landmarks Commission. Due to timing of notices for Council hearings and the preparation of Council agenda reports, these items will not necessarily be heard on the date the minutes from this meeting are forwarded to the Council. Please contact the Planning Division office for information on the schedule of hearings for these items:

1. CALL TO ORDER

2. ROLL CALL

3. DISTRIBUTION OF AGENDA AND STAFF REPORTS

Copies of current agendas and staff reports for each of the items on the agenda are available from the Planning Division office on the Friday afternoon preceding the meeting and are available at the Commission meeting at the time of the hearing.

4. DECLARATION OF COMMISSION PROCEDURES

5. REQUESTS FOR EXCEPTIONS, WITHDRAWALS AND CONTINUANCES

- A. Withdrawals
- B. Continuances
- C. Exceptions (requests for agenda items to be taken out of order)

6. ORAL PETITIONS/ANNOUNCEMENTS AND COMMUNICATIONS

Members of the public may briefly address the Commission on any item not on the agenda

7. CONSENT CALENDAR

Consent Calendar items may be enacted, approved or adopted, based upon the findings prepared and provided in the written staff report, by one motion unless requested to be removed by anyone for discussion or explanation. If any member of the Historical and Landmarks Commission, staff, the applicant or a member of the public wishes to comment on a Consent Calendar item, or would like the item to be heard on the regular agenda, please notify Planning staff, or request this action at the Historical and Landmarks Commission meeting when the Chair calls for these requests during the Consent Calendar review.

- 7.A. Approval of Historical and Landmarks Commission Minutes for the meetings of November 3, 2011.

*****END OF CONSENT CALENDAR*****

8. PUBLIC MEETING ITEMS

8.A. File No.(s): **PLN2010-08245**
Address: /APN: 1091 Fremont Street, a 0.36 acre (15,958 sq.ft.) parcel located at the northeast corner of Main Street and Fremont Street (APN: 269-15-024). Project site is zoned Single Family (R1-6L)
Applicant: Salvatore Caruso, Salvatore Caruso Design Corp.
Owner: Patricia Machado
Applicant's Request: **Design Review** of revised proposal to expand and convert an existing detached accessory structure into an additional dwelling unit.
Project Planner: Payal Bhagat, Assistant Planner II
Staff Recommendation: **Recommend denial**

9. OTHER BUSINESS

9.A. Commission Procedures and Staff Communications

i. Announcements/Other Items

- Committee reassignments
- HLC Vacancy Update
- Draft 2010-2011 Annual Certified Local Government Report
- Monthly Report on HT properties: Residential reversions (none)
- Commission discussion/activities planning for recognition as National Preservation Month (May 2012)
- Update on Referral of DPR policy request for adoption by City Council

ii. Report of the Liaison from the Planning and Inspection Department

- City Council and Planning Commission Actions (4 items attached)

iii. Commission/Board Liaison and Committee Reports

- Santa Clara Arts and Historic Consortium (McKee / Wilson as alternate)
[Fourth Monday of each month at 7:15 p.m. - Headen-Inman House]
- Historic Preservation Society of Santa Clara (vacant)
[Second Friday of each month at 10:00 a.m. - Harris Lass Preserve]
- Old Quad Residents Association (Motyka / Johns as alternate)
- Architectural Committee (Mahan / Johns as alternate)
- Agnews Historic Cemetery Museum Committee (Wilson)
- BART Committee (Johns / McKee as alternate)
- General Plan Steering Committee (Motyka)

iv. Commission Activities

- Commissioner Travel and Training Reports

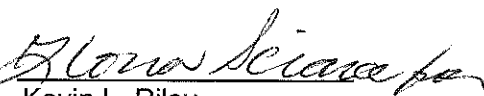
v. Upcoming Agenda Items

- Quarterly report on the matter of document retention – March 1, 2012
- Annual Review of City-Owned Historic Properties – August 2, 2012

10. ADJOURNMENT

Adjourn. The next regular Historical and Landmarks Commission meeting will be held on Thursday, February 2, 2012 at 7:00 p.m.

Prepared by: 
Gloria Sciarra, AICP
Development Review Officer

Approved: 
Kevin L. Riley
Director of Planning and Inspection